



Continuity of Learning: Course Redesign Tips for Missed Classes

Snowstorm, Attending a Conference, Sick?

Here are some tips and tricks to keep you from getting derailed from your course plan and create a continuity of learning for your students:

Seat-Time Equivalency:

- **Be sure to create enough material to meet seat-time equivalency.** If your class meets for two hours, you need to include two hours' worth of material in Blackboard not including homework. Click here to view a guide to estimate [Seat-Time Equivalency](#).

Blackboard:

- **Take your PowerPoint and add notes to the bottom and post it in Blackboard.** This replicates the in-class presentation so students will get the full benefit of your presentation. Click here to view an Atomic Learning video: [Notes Pages in PowerPoint](#).
- **Create a Discussion Board question or two to which students can respond.** This replicates class discussion. These Discussion Boards can be graded or not, if you'd like to count them towards class participation. For a richer discussion, have students respond to posts by their peers. Click here for the guidesheet: [Create a Discussion Board](#).
- **Create an Online Quiz.** A quiz in Blackboard is a quick way to get a read on how well students understand the material and to see if they have been keeping up with the reading during the snowstorm(s). Click here for the guidesheet: [Creating Tests](#).

Videos:

- **Have students watch a video.** There's a great selection through the Films on Demand Database at Levin. Click here for the link to the database: [Films on Demand](#). YouTube videos are another way to present information that students would typically see in class. Click here for the guidesheet on how to upload a weblink: [Upload Weblink](#).



Panopto:

- **Panopto can be used to tape a portion of two of your lecture and then posting the video link in Blackboard.** This gives students the advantage of seeing your lecture as well as hearing you explain the material. Here is a link to documentation on [Panopto](#). If are not familiar with Panopto, set up an appointment with Amanda Crabb at The Faculty Center to learn how to use this great lecture capture software – x2186.

Zoom:

- **Zoom is a Live Virtual Meeting Software.** We are recommending Zoom as a way to create a live classroom experience for your students. Your students will be able to see you and you can see your students and conduct a class “virtually” from your home to the students’ dorm rooms. For guidesheets on how to use Zoom, click here: [Zoom Guidesheets](#)

If you want specific help on how to redesign your course, contact Christine Sacco at The Faculty Center – x2042.

